

## Monthly timesheet

<b>EMPLOYEE</b>		START OF MONTH			
SUPERVISO	OR	REGULAR HRS			
		REGULAR TIRS			

DATE	Start time	Finish time	Regular hrs	Overtime	Sick	Vacation	Holiday	Other hrs	TOTAL HOURS

TOTAL H									
HOURLY RATE									
TOTAL PAY									
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EMPLOYEE SIGNATURE			DATE				TOTAL HOURS		
SUPERVISOR SIGNATURE			DATE				TOTAL PAY		

<u>Automate your timesheets with My Hours - it's Free</u>